



# MINISTRY ACCREDITATION RENEWAL

## ACCREDITATION RENEWAL FORM

Ministry Accreditation is an initiative to help create public confidence in the character, calling and competence of Churches of Christ ministers and chaplains. It is also a means by which the Association can serve elders/boards in the appointment, accountability and support of ministry and chaplaincy staff.

Ministry Accreditation is renewable every three years. It is important that your accreditation with COCWA remains valid and up to date, particularly if you are a registered celebrant. Please complete all components of this form so we can process your renewal and return it to [admin@cocwa.com.au](mailto:admin@cocwa.com.au) or PO Box 458, Dianella WA 6059 at your earliest convenience.

For questions, phone (08) 9471 8500

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ H/W \_\_\_\_\_ M \_\_\_\_\_

Email: \_\_\_\_\_

## ACTIVE MINISTRY

Are you currently in paid active ministry in a Churches of Christ church or affiliated agency? ☐ Yes ☐ No

If Yes, where are you ministering and what is your role? \_\_\_\_\_

I have attached a letter from my Churches of Christ church, or the church I attend, stating that I am a member in good standing.

☐ Yes ☐ No

(If relevant) I have attached a letter from the affiliated agency I work for stating I am in good standing. This is in addition to the church letter.

☐ Yes ☐ N/A

## SECURITY CLEARANCE

### National Police Clearance

Please attach a signed and true copy of the document; the original needs to be sighted by the Senior Minister or Chairman. The date of issue must be no more than six months old.

Serial No: \_\_\_\_\_ Date of Issue: \_\_\_\_\_

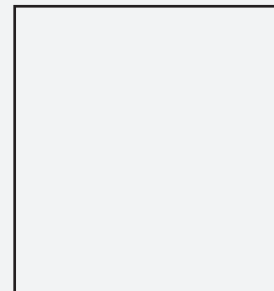
### Working With Children's Card

Please attach a photocopy of your current WWCC

WA Notice No: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

## PHOTO IDENTIFICATION

Please attach photo here or email JPEG with application



## ONGOING PERSONAL GROWTH

I have completed and attached my OPG summary for the past 3 years ☐ Yes

## APPLICANT'S DECLARATION AND SIGNATURE

Please read the following carefully before signing:

I, (full name) \_\_\_\_\_, as a Minister/Chaplain as understood within the Professional and Ethical Standards of Ministry Applicable to Ministers of Churches of Christ and the related Procedure for Investigating Complaints of Serious Misconduct, do accept and agree to be bound by these documents. In the event that a complaint is laid against me, I give consent to the procedure outlined in the documents being followed and agree that I will cooperate with any investigation by the Ministry Ethics Group that is set up in accordance with said procedure, and that I will attend and take part in any rehabilitation process recommended.

I understand that disciplinary measures and legal steps will be taken by the church if I am found to be in breach of the Code of Conduct. This will include reporting to the relevant authorities.

I have never been disqualified or dis-endorsed as a leader and I have not done anything likely to reflect adversely on my character or whether I am a fit and proper person.

I am not aware of any matter or circumstance that might affect my suitability to be appointed as a leader.

I consent to [Church Name] and/or Churches of Christ in Western Australia Inc. making inquiries of, and exchanging information with, other internal and external organisations as to whether any matter in respect of alleged misconduct relates to me.

I declare that, to the best of my knowledge all information submitted by me in this statement is true. I understand that any significant inaccuracies in, or omission from, this documentation may be cause for my not being accredited as a Minister/Chaplain in Churches of Christ.

☐ I wish to apply for Accreditation Renewal

Please sign INSIDE this box using a BLACK pen. This signature will also be scanned onto your card if your application is successful. PLEASE SIGN WITHIN THE BOX.

Signature:

Date: \_\_\_\_\_

## Checklist

I have:

- ☐ Completed the application form
- ☐ Completed my OPG
- ☐ Attached a recent police clearance and WWCC (police check to be no older than 6 months)
- ☐ Attached a letter of good standing from your church or affiliated agency. If the case of senior minister, the letter should be from the chairperson.
- ☐ Attached a portrait photo
- ☐ Attached certificate of Mandatory Reporting Online Training.

## COCWA OFFICE USE ONLY

Registration Number:	
Security Clearances Checked	<input type="checkbox"/> Yes
OPD Reviewed	<input type="checkbox"/> Yes
Executive Minister Signature:	
Card Produced	<input type="checkbox"/> Yes    Date:
Card Sent	<input type="checkbox"/> Yes    Date:
Reasons for non-issue:	

## 1. WHAT IS ONGOING PERSONAL GROWTH (OPG)?

We encourage Ministers/Chaplains to maintain a lifelong commitment to learning and growth.

The purpose of OPG is to encourage a high standard in character and ministry competence. You and your ongoing contribution to ministry is important and valued. The OPG process is intended to encourage Ministers/Chaplains to take opportunities to be emotionally refreshed, mentally stretched, spiritually renewed and re-equipped.

## 2. WHY DO MINISTERS/CHAPLAINS NEED TO DO OPG?

The speed at which society is changing, and the desire to present and live out the gospel in an effective manner, demands a constant flow and updating of ideas, flexibility and means of presenting the gospel. This is very applicable for Ministers/Chaplains.

## 3. WHAT ARE POSSIBLE OPG LEARNING ACTIVITIES FOR MINISTERS/ CHAPLAINS?

Each of us will know best the areas that affect us now or may do so in the future. It is important to take on board information and experiences that will assist us to grow and stay fresh. We ask that you maintain a list of the things you have completed for your OPG. This list is to be included when submitting your application for Accreditation Renewal.

**Examples of some of the activities that MAY be helpful for your OPG are:**

- Attending COCWA Ministers gatherings.
- Being mentored or coached by an appropriate person (Who is speaking into your life?).
- Involvement in a Life or Accountability group.
- Being intentional with what you are reading.

**You can also include ministry that you have been involved in, such as:**

- Conducting workshops or seminars for groups or churches.
- Writing, publishing and sharing resources with other Ministers, Churches or groups.
- Serving in a COCWA team or agency.
- Being a mentor to other people (eg. Minister, Youth Worker, Lay Leader, etc.).
- Safe training.
- Preaching, teaching, etc.

**You may desire to continue in your professional training and development through:**

- Attending academic lectures, short courses or special programs.
- Attending practical workshops or seminars related to ministry and/or chaplaincy.
- Undertaking advanced levels of study, in person or on line.



Date starting: \_\_\_\_\_ Date ending: \_\_\_\_\_

[illegible]