

CHAIR PERFORMANCE REVIEW

For each of the following statements about the Chair of the Board please indicate how the chair performs:

0 = strongly disagree 1 = disagree 2 = somewhat disagree 3 = somewhat agree 4 = agree
5 = strongly agree

ETHICS/ VALUES						
The Chair:	0	1	2	3	4	5
1. Behaves in accordance with the churches values and beliefs						
2. Encourages feedback on how the Chair's performance could be enhanced						
3. Encourages discussion on how the Board's performance could be enhanced						
RELATIONSHIP WITH THE SENIOR MINISTER						
The Chair:	0	1	2	3	4	5
4. Has a positive working relationship with the SM						
5. Acts as a sounding-board and mentor for the SM						
6. Demonstrates public support for the SM						
7. Works with the SM to set the Board agenda						
8. Ensures Board decisions are implemented properly						
9. Leads an effective process for the performance evaluation of the EM						
10. Where necessary, provides constructive criticism to the SM						
RELATIONSHIP WITH OTHER BOARD MEMBERS						
The Chair:	0	1	2	3	4	5
11. Is an appropriate role model for Board Members						
12. Has a positive working relationship with other Board Members						
13. Acts as a sounding-board for Board Members						
14. Seeks other Board Members' contributions to the Board agenda						
15. Has the support of the other Board Members						
PUBLIC PROFILE						
The Chair:	0	1	2	3	4	5
16. Has clarified, with the Board, the circumstances in which the Chair acts as the public spokesperson for the church						
17. Enhances the public image of the church						
18. Is seen as a leader in our Association						

COMPETENCE

The Chair:	0	1	2	3	4	5
19. Understands what is required of a Chair						
20. Brings relevant experience to the position of Chair						
21. Ensures that the Board gets the right information						
22. Ensures the Board deals with the right matters						
23. Leads the Board in its compliance responsibilities						
24. Leads the Board in its performance responsibilities						

DILIGENCE

The Chair:	0	1	2	3	4	5
25. Dedicates sufficient time to the Chair's role						
26. Is available to Board Members outside meetings						
27. Ensures timely Board paper distribution before meetings						
28. Checks Board minutes before they are circulated to Board Members						
29. Is well-prepared for chairing meetings						
30. Makes contact with other Board Members outside meetings, where necessary						
31. Makes time available to participate in organisational occasions						

CHAIRING MEETINGS

The Chair:	0	1	2	3	4	5
32. Manages time well in chairing meetings						
33. Sticks to the agenda						
34. Brings minor matters to an early close						
35. Encourages wider and deeper discussion of important issues						
36. Draws out contributions from all Board Members						
37. Encourages collegiately						
38. Differentiates between management and governance functions in Board discussions and refers operational issues to management						
39. Is adept at summarising outcomes from Board discussion						
40. Ensures clarity of decision-making						

COMMENTS